

ANNUAL GENERAL MEETING

Monday 20th May 2019 6.30pm
Ayton House, Ayton Road, Wymondham, Norfolk

MINUTES

Present:

Tracey Sismey [Chair], Alison Furniss [Treasurer], Nicola Baxter, Rachel Clarke, Lorraine De Vere, Claire Jack, Kate Draycott, Lisa Lonergan, Natasha Oakley-White, Julia Fromings Hill, Caroline Karimi-Ghovanlou, Pamela Durham-Green, David Sismey, Lewis Sismey, Shane Baxter, Matt Garlinge, Pauline Harper, Tina Walker, Linda Nichols, Louise Veeran, Janina Schiebler, Jacob Furniss, Gabriel Clarke

In Attendance:

Bernadette Pallister [Minutes]

Apologies: No apologies received

1. Welcome and Apologies

The Chair welcomed all those present and thanked them for attending. The Admin Manager had received no apologies. TS introduced herself, as did the other members around the table.

2. Introducing Special Olympics World Games Medallist, Shane Baxter

Shane Baxter presented three videos of his time in Abu Dhabi for the Special Olympics in March 2019 and spoke about his recent successes. TS thanked Shane for his time.

3. Minutes of last AGM and matters arising

The minutes from the 2018 AGM were agreed to be a true record and accepted without amendment. It was confirmed that there were no matters arising.

Proposed: Lorraine De Vere

Seconded: Nicola Baxter

The Chair signed the minutes.

4. Steering Group Chair's Report (Tracey Sismey)

The Chair read her report from the Annual Report and reiterated her thanks to everyone around the table for their commitment to Family Voice. It was noted that the 10th anniversary conference will be on Saturday 14 March.

5. **Treasurer's Report (Alison Furniss)**

AF talked about her report and said that 2018-19 was the first year that Family Voice had received a contribution from the five clinical commissioning groups.

6. **Acceptance of Financial Accounts**

The financial accounts were accepted by those present.

Proposed: Natasha Oakley-White

Seconded: Lisa Lonergan

7. **Nomination and election of Steering Group members**

The Chair explained at this point of the AGM the Steering Group members stand down and will be re-elected if they wish. As previously agreed, WD chose to stand down.

Steering Group re-election (as a group): *Tracey Sismey, Alison Furniss, Lorraine DeVere, Nicola Baxter, Lisa Lonergan and Natasha Oakley-White.*

Proposed: Rachel Clarke

Seconded: Kate Draycott

All present voted in agreement.

The Chair asked those present if anyone else would like to join the Steering Group at the AGM. Rachel Clarke, Julia Fromings Hill and Pamela Durham-Green expressed an interest to join the Steering Group during the year and wished to stand as full Steering Group members.

Proposed: Nicola Baxter

Seconded: Lorraine DeVere

All present voted in agreement.

The Chair explained that the election of Officers of Family Voice will take place at the next Steering Group meeting on 22 May 2019.

8. **Close**

The meeting was closed by the Chair at 7:30pm

Signed

Dated